

**KOKOMO SCHOOL CORPORATION  
Teacher Flexible Work Day – Summer (Traditional)**

Please circle the date(s) you use as a Summer Teacher Flexible Work Day for the 2022-2023 Contract Year. Indicate “1” for full day or “1/2” for half day.

July/Aug 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
✘	✘	✘	✘	✘	✘	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	✘	✘	✘	✘	✘	✘

Monday, August 1 – Professional Dev. Day  
Tuesday, August 2 – Curriculum Day

School: \_\_\_\_\_

Teacher Name: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

**Please submit to your school principal no later than August 3, 2022.**

Notes to Teachers:

\*Flex days may be subdivided into half-day increments.

\*\*Flex days must be worked at the physical location of your primary work assignment (i.e. not from home).

\*\*\*August 1st and 2<sup>nd</sup> are not eligible as a flex day due to Prof. Dev. Day and Curriculum Day

\*\*\*\*Teachers participating in the Corporation PD may not use July 18-22 as a flex day

**Note to School Principal: Please attach to attendance reports.**

**KOKOMO SCHOOL CORPORATION  
Teacher Flexible Work Day – Winter (Traditional)**

Please circle the date(s) you use as a Winter Teacher Flexible Work Day for the 2022-2023 Contract Year. Indicate “1” for full day or “1/2” for half day.

December 2022/January 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
✘	✘	✘	✘	✘	✘	✘
✘	✘	✘	21	22	23	24
25	26	27	28	29	30	31
1	2	3	✘	✘	✘	✘

December 20, 2022 – Last Student Day Before Winter Recess  
January 4, 2023 – First Student Day of Second Semester

School: \_\_\_\_\_

Teacher Name: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

**Please submit to your school principal no later than January 4, 2023.**

Notes to Teachers:

\*Flex days may be subdivided into half-day increments.

\*\*Flex days must be worked at the physical location of your primary work assignment (i.e. not from home).

**Note to School Principal: Please attach to attendance reports.**